

**TOWNSHIP OF HARDWICK
TOWNSHIP COMMITTEE MEETING MINUTES
WEDNESDAY OCTOBER 18, 2023**

OPENING ROLL CALL

The meeting was called to order by Mayor Jacksic at 6:00 pm. Those present were Committeeman Lovell, and Deputy Mayor Meuse. Also, present were DPW Supervisor Campbell, Chief Financial Officer Rolef, Township Attorney Igor Bykov, Conflict Attorney Carly Clinton (for personnel only) and Municipal Clerk Shipps.

SUNSHINE STATEMENT

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Act, P.L. 1975, Ch. 231 setting forth the time, date, place, and purpose of this Public Meeting through a legal notice published in New Jersey Herald and The Express times following the Township’s Annual Reorganization Meeting at which the 2023 meeting schedule was adopted.”.

EXECUTIVE SESSION

Motion made by Meuse, second by Lovell and carried to go into Executive Session at 6:01 pm.

2023-60 Resolution Authoring Executive Session for the purpose of

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting.
2. The general nature of the subject matter to be discussed is as follows:
 - A. Contract Negotiations

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Motion made by Meuse, second by Lovell and carried to close Executive Session at 7:00 pm.

Attorney Bykov stated the township committee met in Executive session to discuss contract negotiations. No action has been taken at this time and copies of these minutes will be available at such time as the committee decides there will be no harm to the public interest.

Personnel Discussion with ACO Alan DeCarolis.

Mayor Jacksic read the following statement.

- At this time, there will be a discussion regarding the employment performance of the Township's Animal Control Officer, Alan DeCarolis.
- On October 12, 2023, Mr. DeCarolis was served with a Rice Notice advising him in writing that his employment and performance would be discussed at tonight's meeting.
- Mr. DeCarolis elected to compel this Committee to have the discussion in public, as is his right. Accordingly, per his instruction, this discussion will be held during the regular portion of tonight's meeting.
- By way of brief history, during the past year, the Township received written complaints identifying specific areas of concern involving the Township's Animal Control Officer. These include: (i) lack of responsiveness to animal control calls in the Township, (ii) failure to perform certain duties and responsibilities required of a certified ACO, (iii) failure to prepare and/or maintain adequate documentation regarding complaints, incidents, and calls, and (iv) delegation of duties without Township approval.
- Following a review of these complaints and concerns, the Township approved a Performance Improvement Plan for Mr. DeCarolis detailing performance improvement requirements to be completed beginning August 16, 2023, and allowing Mr. DeCarolis an opportunity to demonstrate improved performance.
- Mr. DeCarolis signed and acknowledged the PIP on August 24, 2023.
- It has been two months since the effective date of the PIP and Mr. DeCarolis has not improved his performance or complied with the terms and conditions set forth in the PIP.
- For example:
 - Mr. DeCarolis failed to provide the Township with timely written phone logs which are required bi-weekly.
 - Mr. DeCarolis failed to provide the Township with timely written incident reports which are required monthly.
 - On at least one known instance, Mr. DeCarolis failed to provide any report for an incident that occurred on September 27, 2023.
- Moreover, the Township recently received correspondence from the VCA Blairstown Animal Hospital advising that it will no longer serve as the stray impound facility for the Township because it receives "very little support from the Animal Control Officer...to find placement for ...abandoned pets needing new homes."

- We were advised that the same letter was sent to Hope, Hardwick, Frelinghuysen, Knowlton, Allamuchy, and Liberty, as well as to Mr. DeCarolis individually.
- These issues raise significant concerns regarding the safety, health, and well-being of our community, and the pets and wildlife which are an integral part of it.
- The Township acknowledges that Mr. DeCarolis is an at-will employee subject to termination with or without cause. Notwithstanding that fact, the Township finds that Mr. DeCarolis is not performing his duties as ACO in a satisfactory manner, despite giving him an opportunity to do so by complying with the PIP.
- Is there need for any additional discussion or are there any questions by members of the Committee?
No discussion was given by the committee.
- The Township finds that there is sufficient cause to terminate his employment with the Township effective October 18, 2023.
- It would be appropriate at this time to entertain a motion terminating Alan DeCarolis from the position of ACO effective October 18, 2023, and authorizing the Clerk to memorialize this decision in writing with a copy being sent to Mr. DeCarolis and copy placed in his personnel file.

Mr. DeCarolis was given a chance to make a statement at this time. Mr. DeCarolis stated that his reports have been sent monthly or quarterly, which he has confirmed and handed in to Clerk Shipps this past Monday which Clerk Shipps confirmed.

Motion made by Meuse, second by Lovell and approved by roll call vote: Lovell—yes, Meuse—yes, Jacksic—yes to terminate Animal Control Officer Alan DeCarolis effective immediately.

PUBLIC COMMENT

Christina Suyker thanked the committee for the decision to terminate the Animal Control Officer.

Tara Mezzanotte provided the committee an update regarding NJDEP permit that was requested for the flood hazard area for the current one going emergency work on the Delaware.

DEPARTMENT REPORT

DPW Supervisor Tom Campbell reported that the project has been completed on Primrose Rd. Old Orchard Road has been paved and East Crisman Road has been widened and paved.

Bob Wolf from the fire tower reported that there have been over 1,000 wildfires statewide.

CFO Rolef had a request from Committeeman Lovell for Open Space information to be shared by memorandum to the full committee.

MINUTES

August 16, 2023, Executive Session Meeting Minutes

August 16, 2023, Public Session Meeting Minutes

September 13, 2023, Workshop Public Session Meeting Minutes

Motion made by Lovell, second by Meuse and carried to approve the above minutes.

ORDINANCE

Introduction

2023- 16- Ordinance of the Township of Hardwick, County of Warren, State of New Jersey Creating Chapter 33 Entitled “Improper Disposal of Waste” As Required by the New Jersey Department of Environmental Protection.

WHEREAS, the New Jersey Department of Environmental Protection is requiring all New Jersey municipalities to adopt certain ordinances in order to comply with the Tier A Stormwater Requirements; and

WHEREAS, certain model ordinances were provided to the Township by the Department for introduction and subsequent adoption; and

WHEREAS, the Township Committee of the Township of Hardwick believes the adoption of these ordinances is in the best interest of the Township and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey, that Chapter 33 entitled “Improper Disposal of Waste” be created as follows:

SECTION I.

§ 33-1. Purpose.

An Ordinance to prohibit the spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system (MS4) operated by the Township of Hardwick, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ 33-2. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- a. Municipal separate storm sewer system (MS4)— a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by Township of Hardwick or other public body, and is designed and used for collecting and conveying stormwater.

- b. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Stormwater – water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

§ 33-3. Prohibited Conduct.

The spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system operated in the Township of Hardwick is prohibited. The spilling, dumping, or disposal of materials other than stormwater in such a manner as to cause the discharge of pollutants to the municipal separate storm sewer system is also prohibited.

§33-4. Exceptions to Prohibition.

- a. Water line flushing and discharges from potable water sources
- b. Uncontaminated ground water (e.g., infiltration, crawl space or basement sump pumps, foundation or footing drains, rising ground waters)
- c. Air conditioning condensate (excluding contact and non-contact cooling water)
- d. Irrigation water (including landscape and lawn watering runoff)
- e. Flows from springs, riparian habitats and wetlands, water reservoir discharges and diverted stream flows
- f. Residential car washing water, and residential swimming pool discharges
- g. Sidewalk, driveway, and street wash water
- h. Flows from firefighting activities
- i. Flows from rinsing of the following equipment with clean water:
 - i. Beach maintenance equipment immediately following their use for their intended purposes; and
 - ii. Equipment used in the application of salt and de-icing materials immediately following salt and de-icing material applications. Prior to rinsing with clean water, all residual salt and de-icing materials must be removed from equipment and vehicles to the maximum extent practicable using dry cleaning methods (e.g., shoveling and sweeping). Recovered materials are to be returned to storage for reuse or properly discarded.

Rinsing of equipment, as noted in the above situation is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery.

§ 33-5. Enforcement.

This Ordinance shall be enforced by the New Jersey State Police and the Warren County Health Department.

§ 33-6. Violations and Penalties.

Any person(s) who continues to be in violation of the provisions of this Ordinance, after being duly notified, shall be subject to a fine not to exceed two thousand dollars (\$2,000.00).

SECTION II. Repealer.

Any article, section, paragraph, subsection, clause, or other provision of the Code of the Township of Hardwick inconsistent with the provisions of this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION III. Severability.

The various parts, sections, and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction the remainder of this Ordinance shall remain in full force and effect.

SECTION IV. Effective Date.

This Ordinance shall take effect upon final passage and publication as provided by law.

Motion made by Meuse, second by Lovell and carried to introduce Ordinance 2023-16.

Introduction

2023- 17- Ordinance of the Township of Hardwick, County of Warren, State of New Jersey Creating Chapter 34 Entitled “Yard Waste Collection Program” As Required by the New Jersey Department of Environmental Protection.

WHEREAS, the New Jersey Department of Environmental Protection is requiring all New Jersey municipalities to adopt certain ordinances in order to comply with the Tier A Stormwater Requirements; and

WHEREAS, certain model ordinances were provided to the Township by the Department for introduction and subsequent adoption; and

WHEREAS, the Township Committee of the Township of Hardwick believes the adoption of these ordinances is in the best interest of the Township and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey, that Chapter 34 entitled “Yard Waste Collection Program” be created as follows:

SECTION I.

§ 34-1. Purpose.

An Ordinance to establish a yard waste collection and disposal program in the Township of Hardwick, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ 34-2. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- a. Containerized – means the placement of yard waste in a trash can, bucket, bag or other vessel, such as to prevent the yard waste from spilling or blowing out into the street and coming into contact with stormwater.
- b. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Street – means any street, avenue, boulevard, road, parkway, viaduct, drive, or other way, which is an existing State, county, or municipal roadway, and includes the land between the street lines, whether improved or unimproved, and may comprise pavement, shoulders, gutters, curbs, sidewalks, parking areas, and other areas within the street lines.
- d. Yard Waste – means leaves and grass clippings.

§ 34-3. Yard Waste Collection.

Sweeping, raking, blowing or otherwise placing yard waste that is not containerized at the curb or along the street is only allowed during the seven (7) days prior to a scheduled and announced collection, and shall not be placed closer than ten (10) feet from any storm drain inlet. Placement of such yard waste at the curb or along the street at any other time or in any other manner is a violation of this Ordinance. If such placement of yard waste occurs, the party responsible for placement of the yard waste must remove the yard waste from the street or said party shall be deemed in violation of this Ordinance.

§ 34-4. Enforcement.

This Ordinance shall be enforced by the New Jersey State Police and the Warren County Health Department.

§ 34-6. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed two thousand dollars (\$2,000.00).

SECTION II. Repealer.

Any article, section, paragraph, subsection, clause, or other provision of the Code of the Township of Hardwick inconsistent with the provisions of this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION III. Severability.

The various parts, sections, and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged to be unconstitutional or invalid by a

court of competent jurisdiction the remainder of this Ordinance shall remain in full force and effect.

SECTION IV. Effective Date.

This Ordinance shall take effect upon final passage and publication as provided by law.

Motion made by Meuse, second by Lovell and carried to introduce Ordinance 2023-17.

Introduction

2023- 18- Ordinance of the Township of Hardwick, County of Warren, State of New Jersey Creating Chapter 35 Entitled “Private Storm Drain Inlet Retrofitting” As Required by the New Jersey Department of Environmental Protection.

WHEREAS, the New Jersey Department of Environmental Protection is requiring all New Jersey municipalities to adopt certain ordinances in order to comply with the Tier A Stormwater Requirements; and

WHEREAS, certain model ordinances were provided to the Township by the Department for introduction and subsequent adoption; and

WHEREAS, the Township Committee of the Township of Hardwick believes the adoption of these ordinances is in the best interest of the Township and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey, that Chapter 35 entitled “Private Storm Drain Inlet Retrofitting” be created as follows:

SECTION I.

§ 35-1. Purpose.

An Ordinance requiring the retrofitting of existing storm drain inlets which are in direct contact with repaving, repairing, reconstruction, or resurfacing or alterations of facilities on private property, to prevent the discharge of solids and floatables (such as plastic bottles, cans, food wrappers and other litter) to the municipal separate storm sewer system(s) operated by the Township of Hardwick so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ 35-2. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- a. Municipal separate storm sewer system (MS4)– a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Hardwick or other public body, and is designed and used for collecting and conveying stormwater.
- b. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Storm drain inlet- an opening in a storm drain used to collect stormwater runoff and includes, but is not limited to, a grate inlet, curb-opening inlet, slotted inlet, and combination inlet.
- d. Waters of the State – means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

§ 35-3. Prohibited Conduct.

No person in control of private property (except a residential lot with one single family house) shall authorize the repaving, repairing (excluding the repair of individual potholes), resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen), reconstructing or altering any surface that is in direct contact with an existing storm drain inlet on that property unless the storm drain inlet either:

1. Already meets the design standard below to control passage of solid and floatable materials; or
2. Is retrofitted or replaced to meet the standard in Section IV below prior to the completion of the project.

§ 35-4. Design Standard.

Storm drain inlets identified in Section III above shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, “solid and floatable materials” means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section V.3 below.

1. Design engineers shall use either of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
 - a. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines (April 1996); or
 - b. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater basin floors.

2. Whenever design engineers use a curb-opening inlet, the clear space in that curb opening (or each individual clear space, if the curb opening has two or more clear spaces) shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.
3. This standard does not apply:
 - a. Where the municipal engineer agrees that this standard would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets that meet these standards;
 - b. Where flows are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
 - i. A rectangular space four and five-eighths inches long and one and one-half inches wide (this option does not apply for outfall netting facilities); or
 - ii. A bar screen having a bar spacing of 0.5 inches.
 - c. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1") spacing between the bars; or
 - d. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property

§ 35-5. Enforcement.

This Ordinance shall be enforced by the Hardwick Township Consulting Engineer and the Hardwick Director of Public Works.

§ 35-6. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed two thousand dollars (\$2,000.00) for each storm drain inlet that is not retrofitted to meet the design standard.

SECTION II. Repealer.

Any article, section, paragraph, subsection, clause, or other provision of the Code of the Township of Hardwick inconsistent with the provisions of this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION III. Severability.

The various parts, sections, and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction the remainder of this Ordinance shall remain in full force and effect.

SECTION IV. Effective Date.

This Ordinance shall take effect upon final passage and publication as provided by law.

Motion made by Meuse, second by Lovell and carried to introduce Ordinance 2023-18.

Introduction

2023- 19- Ordinance of the Township of Hardwick, County of Warren, State of New Jersey Creating Chapter 36 Entitled “Illicit Connection” As Required by the New Jersey Department of Environmental Protection.

WHEREAS, the New Jersey Department of Environmental Protection is requiring all New Jersey municipalities to adopt certain ordinances in order to comply with the Tier A Stormwater Requirements; and

WHEREAS, certain model ordinances were provided to the Township by the Department for introduction and subsequent adoption; and

WHEREAS, the Township Committee of the Township of Hardwick believes the adoption of these ordinances is in the best interest of the Township and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey, that Chapter 36 entitled “Illicit Connection” be created as follows:

SECTION I.

§ 36-1. Purpose.

An Ordinance to prohibit illicit connections to the municipal separate storm sewer system(s) operated by the Township of Hardwick so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ 36-2. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number,

and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory. The definitions below are the same as or based on corresponding definitions in the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A-1.2.

- a. Domestic sewage - waste and wastewater from humans or household operations.
- b. Illicit connection – any physical or non-physical connection that discharges domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater) to the municipal separate storm sewer system operated by the Township of Hardwick, unless that discharge is authorized under a NJPDES permit other than the Tier A Municipal Stormwater General Permit (NJPDES Permit Number NJ0141852). Non-physical connections may include, but are not limited to, leaks, flows, or overflows into the municipal separate storm sewer system.
- c. Industrial waste - non-domestic waste, including, but not limited to, those pollutants regulated under Section 307(a), (b), or (c) of the Federal Clean Water Act (33 U.S.C. §1317(a), (b), or (c)).
- d. Municipal separate storm sewer system (MS4)– a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by Township of Hardwick or other public body, and is designed and used for collecting and conveying stormwater.
- e. NJPDES permit – a permit issued by the New Jersey Department of Environmental Protection to implement the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A.
- f. Non-contact cooling water - water used to reduce temperature for the purpose of cooling. Such waters do not come into direct contact with any raw material, intermediate product (other than heat) or finished product. Non-contact cooling water may however contain algaecides, or biocides to control fouling of equipment such as heat exchangers, and/or corrosion inhibitors.
- g. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- h. Process wastewater - any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct, or waste product. Process wastewater includes, but is not limited to, leachate and cooling water other than non-contact cooling water.
- i. Stormwater – water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

§ 36-3. Prohibited Conduct.

No person shall discharge or cause to be discharged through an illicit connection to the municipal separate storm sewer system operated by the Township of Hardwick any domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater).

§ 36-4. Enforcement.

This Ordinance shall be enforced by the Warren County Health Department.

§ 36-5. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed two thousand dollars (\$2,000.00).

SECTION II. Repealer.

Any article, section, paragraph, subsection, clause, or other provision of the Code of the Township of Hardwick inconsistent with the provisions of this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION III. Severability.

The various parts, sections, and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction the remainder of this Ordinance shall remain in full force and effect.

SECTION IV. Effective Date.

This Ordinance shall take effect upon final passage and publication as provided by law.

Motion made by Meuse, second by Jacksic and carried to introduce Ordinance 2023-19.

Introduction

2023- 20- Ordinance of the Township of Hardwick, County of Warren, State of New Jersey Creating Chapter 37 Entitled “Privately-Owned Salt Storage” As Required by the New Jersey Department of Environmental Protection.

WHEREAS, the New Jersey Department of Environmental Protection is requiring all New Jersey municipalities to adopt certain ordinances in order to comply with the Tier A Stormwater Requirements; and

WHEREAS, certain model ordinances were provided to the Township by the Department for introduction and subsequent adoption; and

WHEREAS, the Township Committee of the Township of Hardwick believes the adoption of these ordinances is in the best interest of the Township and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey, that Chapter 37 entitled “Privately-Owned Salt Storage” be created as follows:

SECTION I.

§ 37-1. Purpose.

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Township of Hardwick to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

§ 37-2. Definitions.

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. “Storm drain inlet” means the point of entry into the storm sewer system.
- D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- 1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
- 2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
- 3. The structure shall be erected on an impermeable slab;
- 4. The structure cannot be open sided; and
- 5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.

- E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- F. "Resident" means a person who resides on a residential property where de-icing material is stored.

§ 37-3. De-Icing Material Storage Requirements.

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
 - 1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 - 2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 - 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
 - 4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;
 - b. The cover shall extend to the base of the pile(s);
 - c. The cover shall be free from holes or tears;
 - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
 - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
 - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;
 - 5. Containers must be sealed when not in use; and
 - 6. The site shall be free of all de-icing materials between April 16th and October 14th.

- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15–April 15.
- C. All such temporary and/or permanent structures must also comply with all Township of Hardwick ordinances, including, but not limited to, building and zoning regulations.
- D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
 - 1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

§ 37-4. Exemptions.

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within two (2) weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section 37-3 above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This Ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

§ 37-5. Enforcement.

This Ordinance shall be enforced by the Warren County Board of Health during the course of ordinary enforcement duties.

§ 37-6. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this ordinance shall have seventy-two (72) hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall result in fines as follows:

1. First Violation: two hundred and fifty dollars (\$250.00)
2. Second Violation: five hundred dollars (\$500.00)
3. Third and all subsequent violations: one thousand dollars (\$1,000.00)

SECTION II. Repealer.

Any article, section, paragraph, subsection, clause, or other provision of the Code of the Township of Hardwick inconsistent with the provisions of this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION III. Severability.

The various parts, sections, and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction the remainder of this Ordinance shall remain in full force and effect.

SECTION IV. Effective Date.

This Ordinance shall take effect upon final passage and publication as provided by law.

Motion made by Meuse, second by Lovell and carried to introduce Ordinance 2023-20.

CONSENT AGENDA

1. 2023-61 Renewal of Krave Café & Caterers, LLC inactive Liquor License.

WHEREAS application for Plenary Retail Consumption License has been received from the following:

Krave Café & Caterers, LLC.

WHEREAS all conditions set forth by the New Jersey State Division of Alcoholic Beverage has been complied with to the best personal knowledge of this Committee, and

WHEREAS, the Hardwick Tavern has renewed their Alcoholic Beverage Retail Licensee Tax Clearance Certification and the Municipality has received a copy of the said renewal from the Division of Taxation, and

WHEREAS, the Township has received the Special Ruling to permit renewal of inactive license pursuant to N.J.S.A. 33:1-12.39 dated August 5, 2022, from the Director of Law & Public Safety, Division of Alcoholic Beverage Control authorizing the renewal of License No. 2109-33-004-004 for the 2023-2024 license term. According to this SPECIAL RULING, the Director has reviewed the petition filed in this matter and having considered all the facts and circumstances related to the inactive status of this license finds that the petitioner or licensee has established good cause in accordance with the statutory requirements to warrant an application for renewal of the license for the 2023-2024 license period. Should the owner wish to activate said license at the premises during the license terms referenced above, they must file an amendment to their license application pursuant to N.J.A.C. 13:2-2.14 transferring the license from "INACTIVE" status to the intended premises.

NOW, THEREFORE, BE IT RESOLVED, that the Plenary Retail Consumption License be issued for the period of July 1, 2023, to June 30, 2024, as follows:

License No. 2109-33-004-004
Fee Paid Township \$622.00

Krave Café & Caterers, LLC.
47 Spring Valley Road

Fee Paid State \$200.00

Hardwick, New Jersey 07825

2. 2023-62 Approving Payment of Vouchers

WHEREAS all claims as reviewed and listed on the attached bill list are approved as reasonable and proper claims against the Township of Hardwick to be paid from its current fund; and

WHEREAS, the CFO has certified that funds are available to pay such claims.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey that the bills on the attached bill listed are authorized to be paid

Motion made by Meuse, second by Lovell and approved by roll call vote: Lovell—yes, Meuse—yes, Jacksic—yes, to approve the October 18, 2023, Consent Agenda.

UNFINISHED BUSINESS

Spring Valley Rd.

NJDEP has issued permits. Mayor Jacksic will be reaching out to the county to see what the next step is.

Municipal Building Flooring

Clerk Shipp stated that floor samples have been received and are waiting on a consensus from employees and committee.

Voiceover

Deputy Mayor Meuse stated that there is a network issue, and the phones are not live yet.

COAH

Mayor Jacksic stated that the courts determined that Hardwick Township is required to have 78 Affordable Housing Units which is difficult for a township that has no mass transportation. He is actively working with other Mayors to have this requirement changed.

Cell Tower Bid update

Township Attorney Bykov stated that two bids were handed in. Attorney Bykov will review the bids to be awarded before the end of the year.

Township Attorney Bykov stated that there was a bidder who was requesting an extension since they missed the deadline. The bidder did put in a bid just in case the committee agreed to extend the bid. The committee declined to extend the deadline and to proceed with the bids received.

RAVE

Committeeman Lovell would like to get the information out regarding the RAVE program. The biggest issue will be getting the information to the seniors. Mayor Jacksic suggested going to the senior meetings.

PERSONNEL MANUAL

Attorney Bykov stated that the revisions have been completed and have been distributed to the committee. Once the committee has reviewed the manual there will be a resolution for approval at the November 1, 2023, meeting.

NEW BUSINESS

Best Practice Inventory

The committee acknowledge receipt of the Best Practice Inventory.

Draft Lower Delaware Wild Scenic River Tributary Support Resolution

Resolution was discussed at last meeting's presentation. The committee reviewed the draft and agreed to move forward tonight with approval.

Resolution 2023-63 Township of Hardwick, County of Warren, New Jersey Resolutions Supporting the Addition of the Paulins Kill, and its Tributaries Blair Creek, The White Lane Unnamed Creek, and any other Eligible Tributaries to the Lower Delaware National Wild and Scenic.

WHEREAS, the Township of Hardwick has expressed their commitment to and appreciation for the value of its rural character and natural, recreational and historic/cultural resources, which are all inextricably connected to the Middle Delaware National Wild and Scenic River and the Paulins Kill, with the Paulins Kill Watershed supported by Blair Creek, and the White Lake unnamed creek, as mentioned in the below points presented on [Hardwick Township's website](#)¹:

- *Since colonial times, Hardwick has remained primarily a rural agricultural area*
- *forward looking Master and Open Space Planning, have allowed the Township to retain its essential rural character while preserving its unique environmental systems, abundant wildlife and historical sites.*
- *In the most densely populated state, Hardwick has been able to maintain its unique rural character and avoid the overdevelopment that has occurred in other parts of New Jersey.*
- *Overall, 75% of Hardwick is in some form of preservation, which has allowed the town to retain it's essential rural character*
- *Because of the natural beauty and scenic vistas, there are numerous opportunities year round to enjoy nature and outdoor recreation activities, such as hiking, boating, fishing, birding, photography, cross country skiing and cycling.*
- *many sites of historical interest, including Millbrook Village, The historic Vass property, White Lake, the Pahaquarry Copper Mines, Hardwick Christian Church and Cemetery, Old Mine Road and the Delaware Water Gap National Recreation Area that serves as its western border on the Delaware River.*

WHEREAS Hardwick Township has demonstrated an appreciation for the high value of protecting camps, open space, farmland, and historic properties, all dependent on a healthy watershed by supporting the preservation of over 3000 acres secured through initiatives with Warren County, the Ridge and Valley Conservancy, The Nature Conservancy-NJ, the Natural Land Trust, and the New Jersey Department of Environmental Protection, with an extensive trail system with over nine trailheads, lakes streams and creeks, and a township managed historic site,

¹ <https://www.hardwicktp.com/about-hardwick/>

as shown on their [February 4, 2022 Open Space Preserved Farmland trails map](#)² which lists 25 parcels protected under the following categories:

- Preserved Camps (2)
- County Open Space (1)
- Hardwick Open Space (3)
- Preserved Farms (5)
- Ridge and Valley Conservancy Open Space (5)
- Ridge and Valley Conservancy Conservation Easements (5)
- State of New Jersey Open Space (3)
- The Nature Conservancy Open Space (1)

WHEREAS much of this preserved land is part of [The Nature Conservancy's Bobcat Alley](#), an ambitious initiative to build a protected wildlife corridor that provides state-endangered bobcats and other wildlife space to move between the Kittatinny and Highlands ridges within New Jersey's Appalachian Mountains.

WHEREAS, the National Wild and Scenic Rivers System was created by Congress in 1968 *to preserve certain rivers with outstanding natural, cultural, and recreational values in a free-flowing condition for the enjoyment of present and future generations, and rivers may be designated by Congress or, if certain requirements are met, the Secretary of the Interior, and each river is administered by either a federal or state agency, and*

WHEREAS, congress has specified that some designations are not just a Wild and Scenic River, but a Partnership Wild and Scenic River (PWSR), meaning that the river is managed collaboratively by the National Park System and a local entity, whereby PWSRs communities protect and enhance their river and its resources through developing and implementing a management plan tailored to the communities and the rivers' needs and specifies:

- *No federal ownership or management of lands (and federal ownership is not authorized in legislation or recommended in the management plan)*
- *Administration of the designation and implementation of the management plan is accomplished through a broadly participatory "council" or "committee" organized and convened for each river specifically for this purpose.*
- *Land use continues to be governed by local communities and states through existing laws, regulations, and authorities. The plan is written and implemented through a broadly participatory process involving guidance from locally based representatives. The plan is locally developed with NPS assistance and is locally approved prior to federal designation (as a part of the feasibility study). The plan, locally approved and endorsed by relevant state and federal authorities, forms the basis of the designation, and guides subsequent management.*
- *The costs and responsibilities associated with managing and protecting river resources are shared among all of the partners—local, state, federal, and nongovernmental. Landowner*

² [Harwick-Open-Space-Preserved-Farmland-Trails-Revised-02_04_2022.pdf \(hardwicktp.com\)](#)

*participation and volunteerism is an essential element of the partnership and viewed as the backbone of success.*³

WHEREAS, on November 1, 2000, the [106th Congress Passed Public Law 106–418 – The Lower Delaware Wild and Scenic Rivers Act](#) designating 25 scenic miles and 42 recreational miles of the Delaware River under the Wild and Scenic Rivers Act, as a “Partnership” Wild and Scenic River which included the local community created [Lower Delaware River Management Plan](#), and

WHEREAS, in 2023, to further enhance and protect the Outstanding Remarkable Values of the Lower Delaware Wild and Scenic River, in partnership with the National Park Service, and the Delaware River Greenway Partnership, the Management Council created a Tributary Study Committee evaluating all non-designated river segments and tributaries to the Lower Delaware Wild and Scenic River to identify those eligible and suitable to be included in its existing designation, and

WHEREAS, Hardwick’s Paulins Kill, Blair Creek, and the White Lake unnamed creek have been identified to be studied for inclusion in the existing Lower Delaware National Wild and Scenic River designation, and

WHEREAS, the following partial list of Hardwick’ tributaries and their potential Outstanding Remarkable Values as noted by [NJDEP](#)⁴ and resources available from the organizations responsible for their preservation and management plans, have been identified, for the National Park Service to vet; some with existing protections and located in protected areas for which Wild and Scenic Designation could help be further protected and enhanced:

- Paulins Kill: a variety of recreational opportunities, supported by the Foodshed Alliance Paulins Kill Watershed Community Program includes the culturally, historically, and recreationally significant Paulins Kill Valley Trail (PVT) for walking, hiking, jogging, cross country skiing, mountain biking and horseback riding. Owned, by the State of New Jersey with the [Paulins Kill Valley Trail Management Plan](#) managed and maintained by Kittatinny Valley State Park; the Paulinskill Valley Trail Committee is the official Friend’s Group supporting the trail and organizing activities; the kill is recreationally significant for trout fishing and kayaking; known habitat for endangered Bobcat and other threatened and endangered plants and animals,
- Blair Creek with over 10 creek miles in Hardwick surrounded by over 1600 acres of preserved land, with potential ORVs: known threatened and endangered species such as Wood Turtles, Bobcats and Timber Rattle Snake, “wild’ since much of it is not accessible by road, unique geological features steep ravines with linear outcrops of shale, siltstone and sandstone, hiking, Vosper Farmstead National Register of Historic Places Farmstead identified property, Stires Preserve - 273 acres, [YMCA Camp Ralph Mason](#) - 478 acres and featuring miles of forest trails, streams, and lake and related recreational activities, [Happiness is Camping](#) - 95 acres, a free camp serving the families of children with

³ [Partnership Wild and Scenic Rivers by Jamie Fosburgh, Joe DiBello, and Fred Akers](#) pg.3

⁴ <https://www.nj.gov/dep/gis/geoweb splash.htm>

cancer and sickle cell disease, The Nature Conservancy Bobcat Alley Preserve Bobcat Alley - 202 total acres; Ridge and Valley Conservancy Open Space: -[Blair Creek Preserve](#) – 129 acres ORV: [Bobcat, Wood Turtle, Timber Rattler, Wild \(no roads\) Deep Woods](#), co-owned by the Ridge and Valley Conservancy, The Nature Conservancy and NJ Natural Lands Trust, interior forest habitat, recreational hiking, and Birch Ridge Ravine- 32 acres – “wild”; Ridge and Valley Conservancy Conservation Easement: Lightning Bug Hollow - 144 acres ”wild”, and Privately Owned [Sunset Ridge Preserve](#) 102 acres may qualify as ORV “wild”, [geological unique steep ravines with linear outcrops of shale, siltstone and sandstone, hiking](#); Hardwick Open Space: Slabtown Creek Park -29 Acres recreation – youth sports and Wehrle Property - 55 acres

- [White Lake tributary to Paulinskill](#) on over 1134 acres of preserve land with [recreational kayak, fishing, hiking value](#); State of New Jersey Open Space NJ: Hardwick Meadows - 160 acres, White Lake Wildlife Management Area - 486 acres, [National Register of Historic Places Vass Homestead – Listed](#) which is protected and managed by the NJ DEP Fish and Wildlife and Hardwick Township; County Open Space: [White Lake Natural Resources Area](#) - 488 acres managed by Warren County with potential ORVs including [unique geologic karst lake with remarkable marl deposits and adjacent forested limestone ridges with sinkhole ponds features, Natural Heritage Priority Site for threatened and endangered species noting: “A concentration of three globally imperiled wetland communities, one globally rare upland forest community, eleven State Endangered plant species, and three rare animal species”](#), and NJSHPO Identified potential ORV historic property: [Mar Marl Works](#) Historic District built around the industry of collecting and processing marl and ice from the lake to be distributed to local communities and those connected to the New York, Susquehanna and Western Railroad that operated along what is now the Paulins Kill Trail

WHEREAS the following related organizations have submitted or have committed to letters of support to add the Paulins Kill and its tributaries to the Lower Delaware Wild and Scenic River: The Foodshed Alliance Paulins Kill Community Watershed, The Paulins Kill Vally Trail Committee, The Nature Conservancy, The Land Conservancy of New Jersey, Ridge and Valley Conservancy

WHEREAS, municipalities at times have been hesitant to become a Lower Delaware Wild and Scenic River Municipality, due to private landowner concerns, that such may result in an infringement on private property rights, whereby public access to the tributaries and river might be required or it might enable the federal government to supersede other local land use laws, or other unforeseen infringements, and

WHEREAS, having been provided new information, as stated above, related to how the “Partnership” Wild and Scenic Designation model was created specifically to mitigate such private landowner concerns, in part in response to the Tocks Island debacle, and with no know infringement materializing since the Lower Delaware Wild and Scenic River designation over 20 years ago, past hesitant municipalities have become more comfortable supporting the principles of the [Memorandum of Understanding](#), necessary to designate selected tributaries as a component of the national wild and scenic rivers system:

1. Agrees to cooperatively implement the Lower Delaware River Management Plan to conserve the special natural resources of the area and enhance the cultural, recreational, and economic opportunities of the watershed.
2. Agrees to appoint one representative to participate on the Lower Delaware River Management Council.
3. May at our discretion contribute staff, in-kind, or financial assistance to the Management Council.
4. Agrees to take into consideration the objectives and recommendations of the Plan in land use or water use decision-making which could impact the health and conservation of the resources of the Lower Delaware River and its tributaries.
5. Agrees to work together through the Management Council to address funding and regulatory issues related to implementation of the national wild and scenic river designation and the Plan.
6. Agrees to enforce all applicable land use, water use, or zoning regulations in such a manner to ensure that the Lower Delaware River and its tributaries are protected and that actions are consistent with the goals, objectives, and recommendations of the Plan.
7. Agrees to work with Management Council as appropriate to identify and address issues related to the management of the Lower Delaware River and its tributaries as a national wild and scenic river, as detailed in the Plan.
8. Agrees to control land and waters under their jurisdiction within the Lower Delaware River in a manner consistent with the goals, objectives, and recommendations within the Plan.
9. Agrees that the Management Council can write letters of support and take other actions to help members receive grants for projects that will further the goals and objectives of the Plan, and

WHEREAS, upon or near the completion of the Tributary Study, should the above tributaries be approved for inclusion by the National Park Service, Hardwick would be provided the option to approve final support by way of resolution, participate in updating the Management Plan and joining the Management Council, and

NOW, THEREFORE, BE IT RESOLVED, the Township of Hardwick supports adding the Paulins Kill, Blair Creek, and the White Lake unnamed creek to the existing Lower Delaware National Wild and Scenic River designation.

BE IT FURTHER RESOLVED, the Township of Hardwick supports the principles of the Lower Delaware Wild and Scenic River Management Plan and Memorandum of Understanding as stated above.

Motion made by Lovell, second by Meuse and carried to approve Resolution 2023-63.

CORRESPONDENCE

VCA Blirstown Animal Hospital Letter dated October 6, 2023.

The committee acknowledges receipt of the above correspondence.

TOWNSHIP ATTORNEY

Township Attorney Bykov stated that there was an addition to the personnel manual regarding on-call policy and requested the committee review to confirm its inclusion in the policy.

TOWNSHIP CLERK

Clerk Shipp stated that a representative of Congressman Thomas Kean would like a mobile office for the week of October 23, 2023. Clerk Shipp will set up a date and time and pass the information off to the committee to post on Facebook.

Clerk Shipp reminded residents that the shredding event will take place Saturday on October 21, 2023, from 12:00 pm until 3 pm at the municipal building parking lot.

Clerk Shipp announced that the next township meeting will be November 1, 2023.

TOWNSHIP COMMITTEE REPORTS

Committeeman Lovell reported that Hardwick Township now has a Christmas Tree and that Committeeman Lovell, and his wife will decorate.

Committeeman Lovell thanked Mayor Jacksic for all his work on Hardwick Day which was an enormous success.

Deputy Mayor Meuse stated there was no fire report for the month of September.

Mayor Jacksic thanked Committeeman Lovell, his wife and all the members of the Historic Committee for all their hard work on Hardwick Day.

PUBLIC COMMENT

No Public Comment

EXECUTIVE SESSION

Motion made by Meuse, second by Lovell and carried to go into Executive Session at 8:05 pm.

2023-64 Resolution Authoring Executive Session for the purpose of:

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

3. The public shall be excluded from that portion of this meeting.
4. The general nature of the subject matter to be discussed is as follows:
 - B. Personnel

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Motion made by Jacksic, second by Meuse and carried to close executive session at 8:38 pm.

Attorney Bykov stated the township committee met in executive session to discuss personnel matters. No action has been taken at this time and copies of these minutes will be available at such time as the committee decides there will be no harm to the public interest.

ADJOURNMENT

Motion made by Meuse, second by Lovell and carried to adjourn the meeting at 8:39 pm.

Respectfully submitted by:

Kristin Shipps, RMC