

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

**October 20, 2021**

The monthly Work Meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 4:00PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act".

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted on the Township Web page and in the Hardwick Municipal Building. Mayor Kevin Duffy then led the public in the pledge of allegiance.

**Roll Call:**

**Present:** Mayor Kevin Duffy, Deputy Mayor John Lovell, Jr. and Committeewoman Jodi Butler

**Also present:** Jean Paul Reece, IT Consultant, ARAE Network Solutions and Judith Fisher, Township Clerk

**Absent:** None

Mrs. Fisher noted that this a Zoom meeting that is being Hosted by Mr. Reece, IT Consultant. Mr. Reese talked about the progress that the Committee has made on the new web site. After this meeting, Mr. Reese will start the web site build out from all the input he will get from this meeting.

The Committee was able to see the preliminary web site with the shared screen because of the Zoom meeting.

The Committee talked about the different section that each one would be working on. The first would be the Township Directory, then the Township Departments and FAQ that Mr. Lovell has already been updating. Ms. Butler will be working on things to do in Hardwick section. Mrs. Fisher will work on the Clerk's page. Mr. Duffy will be working on the History of Hardwick, pictures, and announcement/Mayor's message.

From all the information gathers from tonight's meeting, Mr. Reece will be able to start the development of the new web. The next meeting will be November 17, 2021, at 4PM and the Committee will be able to see their hard work when they review the draft new web site. The Committee was reminded that they still have some to do work to do before the November 17 meeting.

**Old Business:**

**MEL: Cyber Risk:** Requirements to bring Township into compliance (Propose Cost)

Mr. Reese submitted his proposal on the cost that the Committee will review. In order for the Township to comply with the requirements, all 3 tiers must be in compliance according to the Insurance Company.

**Township Server:** Capital Ordinance adopted October 6 meeting. Mr. Reese will be notified.

**Township Street and Road Map:** Proposed cost from Township Engineer

Mr. Lovell requested that this be on the November 3 meeting for discussion. The Township Engineer will be present at this meeting to discuss.

**Retirement:** Township Clerk and Township Tax Collector positions

Discussion on placing a notice in the League magazine and on the Township web.

Mayor Duffy talked briefly on maybe doing a Shared Service.

**PUBLIC COMMENTS:**

**A motion** was made by Mr. Lovell, seconded by Ms. Butler, and carried to open this portion of the meeting for comments from the Public.

Seeing there was no public discussion at this time, a motion was made by Ms. Butler, seconded by Mr. Lovell to close this portion of the meeting to the public. Motion carrier and a voice vote was unanimous.

**Adjournment:**

A motion was made by Ms. Butler, seconded by Mr. Lovell, and carried to adjourn tonight's meeting of the Hardwick Township Committee at 5:445PM

Respectfully submitted,  
Judith M. Fisher, RMC