

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

JULY 1, 2020

The monthly Business meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 7:02PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act":

Mayor Duffy noted that since the Municipal Building is closed to the Public, this is a virtual meeting being done through Zoom because of the Coronavirus Pandemic.

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted on the Township Web page and in the Hardwick Municipal Building. Mayor Kevin Duffy then led the public in the pledge of allegiance.

Roll Call:

Present: Mayor Kevin Duffy, Deputy Mayor Alfred Carrazzone and Committeeman James Perry

Also present: Township Attorney Michael Lavery, Engineer Ted Rodman and CMFO Christine Rolef

Absent: Thomas Campbell, CPWM

Mayor Duffy thanks those that joined us tonight using Zoom. The other Board meeting will also be using Zoom for their meetings. He apologized for any glitches.

Beth Barry, from Nature Conservancy, Director for the River Restoration joined our meeting to talk about the removal of the Paulina Dam. This dam is entirely in Blairstown but borders both Blairstown and Hardwick. This project is about 2 years away from removal. Nature Conservancy is working with Blairstown Township on several aspects of the removal including permitting, fundraising and outreach. They expect that this project to gradually get up and running over the next several months. Ms. Barry was able to give the Committee a brief overview of the project and was able to answer any questions, that the Committee had. Ms. Barry noted that if the public had any questions, that they could email her at beth.stylerbarry@tnc.org. She thanked the Committee for the opportunity to discuss this upcoming project.

Payment of the Bills:

A motion was made by Mr. Carrazzone, seconded by Mr. Perry and carried to authorize the payment of the bills in the amount of \$29,228.26.

Roll Call

Ayes: Mr. Carrazzone, Mr. Perry and Mr. Duffy

Nays: None

Abstentions: None **Absent:** None

REPORTS

Engineer: Mr. Rodman reported that the final paperwork will be submitted for Sunset Lake Road as soon as he gets the CFO Certification. As for the request for a 4-way stop at the intersection of Spring Valley and Stillwater Road, there has been not change in its status. The request has gone to the Warren County Engineer's Office and a traffic count should be done in spring or summer. The resolution for Millbrook Stillwater Road, section 1 was awarded to Tilcon and we are waiting for NJDOT approval. Paving can be scheduled after we get approval. State Aid for 2021 is due by July 1, 2020. They have submitted Millbrook Stillwater Road, Section 2 for \$211,200.00. Rucereto as requested to extend the soil import permit. They have provided soil importation documentation as to where it came from and testing results.

Mrs. Rolef, CFO: Reviewed the monthly report

Mr. Campbell, CPWM: Was not present tonight

Mr. Lavery, Twp. Attorney: No Report tonight

Mrs. Fisher, Twp. Clerk: No report tonight

RESOLUTION

Motion was then made by Mr. Carrazzone, second by Mr. Perry and carried to approve **Resolution 2020-29.**

2020-29 CHAPTER 159 – Alcohol Ed Rehab Enforcement Fund

ITEM OF REVENUE IN THE BUDGET OF TOWNSHIP OF HARDWICK PURSUANT TO N.J.S.A. 40A: 4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township has received funding for \$666.83 from the State of New Jersey, Department of the Treasury and wishes to amend its 2020 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2020 in the sum of \$666.83 which item is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of Local Government Services:
Public and Private Revenues Offset with Appropriation
Alcohol Ed Rehab Enforcement Fund

BE IT FURTHER RESOLVED that a like sum of \$666.83 be and the same is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps
Public and Private Revenues Off-Set by Revenue
Alcohol Ed Rehab Enforcement Fund OE
Alcohol Ed Rehab Enforcement Fund

BE IT FURTHER RESOLVED, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

I HEREBY CERTIFY the above to be a true copy of a resolution adopted by the Township Committee of the Township of Hardwick at a duly convened meeting held on July 1, 2020.

Judith Fisher, RMC, Municipal Clerk

Roll Call

Ayes: Mr. Carrazzone, Mr. Perry and Mr. Duffy

Nays: None

RESOLUTION

Motion was then made by Mr. Carrazzone, second by Mr. Perry and carried to approve
Resolution 2020-30

Resolution: 2020-30 Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Overlay of Millbrook Stillwater Road , Section 2 project

NOW, THEREFORE, BE IT RESOLVED that the Council of Hardwick formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk o are hereby authorized to submit an electronic grant application identified as MA-2021-Overlay of Millbrook Stillwater Road -00467 to the New Jersey Department of Transportation on behalf of Hardwick

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Hardwick and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certifies as a true copy of the Resolution adopted by the Council on this 1st day of July, 2020
Judith Fisher, RMC. Municipal Clerk

Roll Call

Ayes: Mr. Carrazzone, Mr. Perry and Mr. Duffy

Nays: None

2020 MUNICIPAL BUDGET 2nd Reading and Public Hearing

Copies of the Budget were made available to the Public online

Mr. Perry moved to open this portion of tonight’s meeting to the public for any questions, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Since this is a virtual meeting, the Committee asked those online if they had any questions, seeing that no one had any questions this portion of the meeting was then closed to the public on a motion made by Mr. Perry, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Perry moved to then adopt the 2020 Municipal Budget, second by Mr. Carrazzone. Motion carried followed by a roll call vote:

Roll Call

Ayes: Mr. Carrazzone, Mr. Perry and Mayor Duffy

Nays: None

Abstentions: None **Absent:** None

ORDINANCE: 2nd READING and PUBLIC HEARING HOLD TO THE AUGUST 5, 2020 Mtg.

2020-03 An Ordinance to Amend and Ordinance Entitled “An Ordinance Fixing the Salaries of the Employees of the Township of Hardwick. County of Warren, State of New Jersey”.

WHEREAS, the Township Committee of the Township of Hardwick wishes to adopt an ordinance establishing the salaries and compensation of several employees of the Township in 2020

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hardwick that salary for 2020 for the following employees shall be as follows:

SECTION 1: The annual salaries for the following Township Employees shall be:

Township Committee Members	3,314.00 per annum
Township Clerk	47,718.00 per annum
Township Clerk – Stipend	2,000.00 per annum
Chief Financial Officer	17,855.00 per annum
Tax Collector	14,609.00 per annum
Deputy Tax Collector	3,247.00 per annum
Tax Assessor	21,905.00 per annum
Land Use Board Secretary	11,564.00 per annum
Recreation Coordinator	87.19 per extra meeting above 12**
Animal Control Officer	989.00 per annum
Licensing Clerk	8,718.00 per annum
Zoning Official	1,344.00 per annum
911 Coordinator	13,343.00 per annum
Emergency Management Coordinator	989.00 per annum
Deputy Emergency Management Coordinator	2,452.00 per annum
Grants Coordinator	1.00 per annum
	816.00 per annum

****EXTRA MEETINGS SHALL BE CONSIDERED ANY MEETING OTHER THAN THE REGULARLY SCHEDULED BUSINESS MEETING**

SECTION II: ROAD DEPARTMENT

Road Foremen/Certified Public Works Manager	42.53 per hour
Equipment Operator/Laborer	27.95 per hour
Emergency Truck Driver	21.37 per hour
Extra Help	15.24 per hour
On Call Stipend - Road Foreman/Certified Public Works Manager	2,154.00 per annum
On Call Stipend - Road Laborer	1,654.00 per annum

SECTION III: RECYCLING

Recycling Coordinator	253.00 per annum
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The salaries set forth in this ordinance herein shall be effective and retroactive to January 1, 2020.

Any and all other portions and sections of this ordinance inconsistent with this ordinance which are heretofore passed and adopted are hereby repealed only to their inconsistencies.

NOTICE

NOTICE IS HEREBY GIVEN that the above entitled ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Hardwick on June 3, 2020 and will be considered for final reading and adoption at the Regular Meeting of the Township Committee held on July 1, 2020 at 7:00PM at the Municipal Building, 40 Spring Valley Road, Hardwick Township, New Jersey.

Mayor Duffy noted that Mr. Campbell is requesting authorizing to order the new truck that was discussed at the Budget Meeting. The deadline for ordering through the Co-Op is July 10, 2020. The CFO noted that funding for this purchase is in prior Capital line. Approximate cost is \$38,000.

Mr. Perry moved to authorize Mr. Campbell, to order the new truck through the Co-Op as discussed at the budget meeting and that the funding is in prior Capital Budgets. Approximate cost is \$38,000, seconded by Mr. Carrazzone. Motion carried followed by roll call vote.

Roll Call

Ayes: Mr. Carrazzone, Mr. Perry and Mr. Duffy

Nays: None

Abstentions: None **Absent:** None

OLD BUSINESS:

Service Electric/Altice: Consent under the Municipal Consent/Ordinance – Certificate of Approval

Mayor Duffy noted that Service Electric has been purchased by Altice. Hope, Knowlton, Frelinghuysen and Hardwick has not signed the Certificate of Approval yet. The contract issues are being reviewed by the attorneys and as of now, the BPU has not agreed to this buy-out or merger yet with Century Link.

James Irish, Inc: Proposal to spray Slabtown Creek Park for Invasive Species \$1400.00
The certificate of insurance has been received and they will; be at the site this Monday to do the noted spraying.

Salary Ordinance: The Mayor noted that the second reading will be on HOLD for now. There is a question about a stipend that was moved into a base pay/salary. Until it can be resolved, the adoption of the 2020 salary ordinance will be on HOLD to the August meeting.

NEW BUSINESS:

Resignation: Louis Rossi, Land Use/Planning Board Alternate #2 Member, Term expires 12/2021

The Committee accepted this resignation with regrets. The Board is in discussion for a replacement.

Space Farms: Has sent the Township a contract for removal of deer carcasses from municipal right of ways at a fee of \$31.00 per deer payable monthly. This contract will be good through December 2021.

Mr. Carrazzone moved to approve this contract, seconded by Mr. Perry. Motion carried and a voice vote was unanimous.

Job Descriptions – DPW Department

The Committee is working on developing these descriptions. They are working for introduction at the next meeting.

DISCUSSION

Corona Virus: Plans on reopening the Municipal Bldg. to allow public in
The Mayor noted that the Building is open but again not for the Public. The Zoning, Tax Collector and Clerk have been keeping their hours, if not then they are working from home. For the health and safety of the employees, the building will remain closed to the public. The OEM, Joseph Dunn recommends that the building not open until a vaccine is available and that the proper safety barriers are in place.

Vass Property: Township becoming the Tenant and the HHS as the sub-tenant
The Committee again discussed this plan. Mr. Perry asked about a 5-year plan that he would like to see. Mayor Duffy noted that there is a plan and that he would send him a copy. Mr. Lavery noted that he is presently reviewing the lease. There was again a brief discussion and a mention of a letter of support. Mr. Perry also asked to a copy of this. Discussion will continue at the August meeting.

PUBLIC COMMENTS:

A motion was made by Mr. Carrazzone, seconded by Mr. Perry and carried to open this portion of the meeting for comments from the Public.

Seeing there was no public comments, a motion was then made by Mr. Perry, seconded by Mr. Carrazzone and carried to close this portion of the meeting to the Public.

COMMITTEE REPORTS

Mr. Carrazzone: No Report at this time

Mr. Perry: Gave an update as to what is happening around the State. He also wished everyone a safe 4th of July

Mayor Duffy: noted that there is nothing new with the Warren County Freeholders. Trenton is unhappy as there are no testing sites up here for the Corona Virus. He then noted that Laura Randazzo was award the recognition as the Hometown Hero. Congratulations Laura.

Approval of Minutes: April 27, budget mtg. and June 3, 2020 Business Mtg.

Motion was made by Mr. Carrazzone to approve the above minutes as corrected, seconded by Mr. Perry. Motion carried and a voice vote was unanimous.

Adjournment:

A motion was made by Mr. Perry, seconded by Mr. Duffy and carried to adjourn tonight's meeting of the Hardwick Township Committee at 8:02PM

Respectfully submitted,

Judith M. Fisher, RMC