

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

MAY 15, 2019

The monthly Work Meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 7:08PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act":

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Hardwick Municipal Building. Mrs. Fisher then led the public in the pledge of allegiance.

Roll Call:

Present: Mayor Kevin Duffy, Deputy Mayor Alfred Carrazzone, Committeeman James Perry

Also present: Township Attorney Richard Wenner, Township Engineer Ted Rodman, and CPWM Thomas Campbell, CMFO Christine Rolef

John Hauck from the Rotary Club was present to talk to the Committee about the July 4th Fireworks held in Blairstown. This year this event will be held Friday, July 5th. They were here tonight requesting a donation to help fund this project. Last year Hardwick donated \$1000 and the Committee agreed to do the same for 2019.

Mr. Perry moved to made the donation of \$1000 to the Rotary Club towards the Fireworks display, second by Mr. Carrazzone. This appropriation will be out of the Recreation account.

Motion carried followed by a Roll Call vote:

Roll Call

Ayes: Mr. Carrazzone, Mr. Perry and Mayor Duffy

Nays: None

Abstentions: None **Absent:** None

REPORTS

Engineer: Mr. Rodman talked about Sunset Lake Road and a change in the scope of work. He modified the scope of work that was reviewed by the Committee. The Township has until March 25, 2021 to award the project, Sunset Lake Road.

He asked again that the correct name is Jones Lane. The Committee agreed that is was changed by ordinance several years ago and that the Tax Maps need to be corrected.

Stires farm lane was discussed noting that the owner might have fixed the problem. We'll have to wait and see after a heavy rain. Jones Driveway issue is being addressed by the Zoning Officer.

RESOLUTION

Mr. Carrazzone motioned to approve **Resolution 2019-29**, second by Mr. Perry. Motion carried followed by a roll call vote:

RESOLUTION 2019-29 Self Examination of the 2019 Municipal Budget

WHEREAS, N.J.S.A.40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and,

WHEREAS, N.J.A.C.5:30-7 was adopted by the Local Finance Board on February 11, 1997; and,

WHEREAS, pursuant to N.J.A.C.5:30-7.2 thru 7.5 the Township of Hardwick has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township of Hardwick meets the necessary conditions to participate in the program for the 2019 budget year, so now therefore,

BE IT RESOLVED, by the Township Committee of the Township of Hardwick that in accordance with N.J.A.C.5:30-7.6a & b, and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A.40A:45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)

3. That the budget is in such form, arrangement and content as required by the Local Budget Law and N.J.A.C.5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
All estimates of revenue are reasonable, accurate and correctly stated;
Items of appropriation are properly set forth;
In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced, publicly advertised and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A.40A:4-5, shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

CERTIFICATION

It is hereby certified that this is a true and accurate copy of a Resolution adopted by the governing body of the Township of Hardwick at a meeting held on May 15, 2019.

Roll Call

Ayes: Mr. Carrazzone, Mr. Perry and Mayor Duffy

Nays: None

Abstentions: None **Absent:** None

Municipal Budget 2019 2nd Reading and Public Hearing

Copies of the Budget were made available to the Public.

Mr. Carrazzone moved to open this portion of tonight’s meeting to the public for any questions, second by Mr. Perry. Motion carried and a voice vote was unanmoimos.

Seeing there were no questions, this portion of the meeting was then closed to the public on a motion made by Mr. Carrazzone, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Mr. Perry moved to then adopt the 2019 Municipal Budget, second by Mr. Carrazzone. Motion carried followed by a roll call vote:

Roll Call

Ayes: Mr. Carrazzone, Mr. Perry and Mayor Duffy

Nays: None

Abstentions: None **Absent:** None

RESOLUTION

Mr. Carrazzone motioned to approve **Resolution 2019-31**, second by Mr. Perry. Motion carried followed by a roll call vote:

RESOLUTION 2019-31 Awarding Contract – Sourcewell – National Cooperative to Purchase John Deere CP24D Cold Planer

WHEREAS, the Township of Hardwick wishes to purchase a John Deere CP 24D Cold Planer; and

WHEREAS, the Township of Hardwick is a current member of Sourcewell – National Cooperative; and

WHEREAS, Jesco, Inc 1260 Centennial Avenue Piscataway, NJ 08854 is an approved dealer for the Sourcewell Cooperative for the purchase of a John Deere CP 24D Cold Planer Contract # 032515-JDC for a total purchase price of \$20,532.00; and

WHEREAS, this purchase is permitted under N.J.A.A. 40a:11-11, the New Jersey State Cooperative Purchasing Program. The Chief Financial Officer has certified that funds are available.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Hardwick, County of Warren, and State of New Jersey authorize the purchase of a John Deere CP 24D Cold Planer, valid under the Sourcewell National Cooperative for the total purchase price not to exceed \$20,532 is awarded to Jesco, Inc. 1260 Centennial Avenue Piscataway, New Jersey 08854

Certification

I, Judith M. Fisher, Clerk of the Township of Hardwick, County of Warren do hereby certify the foregoing to be a true and accurate copy of a Resolution adopted by the Hardwick Township Committee at a meeting of said Township Committee held on May 15, 2019.

Roll Call

Ayes: Mr. Carrazzone, Mr. Perry and Mayor Duffy

Nays: None

Abstentions: None **Absent:** None

The Committee reviewed the agenda for the June 5th Business Meeting

RESOLUTIONS

2019-27 K-12 Feasibility Study

2019-28 Concerning Traffic Impacts to the NJDOT's Route 80 Westbound Rockwall Mitigation Project

2019-30 Proclaiming to Local Residents and Businesses that the Municipality Will Not Collect New Stormwater Management or Rain Taxes

OLD BUSINESS:

Appointments: Land Use Board: Alternate #3 Vacant

Stillwater & Knowlton Fire Companies: Proposed Ordinance, Discussion
Hazardous Material Cleanup Recovery of Costs

The Attorney was directed to prepare this ordinance for first reading at the June 5th meeting

NEW BUSINESS

Freedom Business Machines: Maintenance Agreement Canon Copier IR2525 \$62/Month
Mr. Perry moved to approve the maintenance agreement renewal for the copier at \$62/month, second by Mr. Carrazzone. Motion carried followed by a roll call vote:

Roll Call

Ayes: Mr. Carrazzone, Mr. Perry and Mayor Duffy

Nays: None

Abstentions: None **Absent:** None

North Warren Court: Annual Audit Report for 2018

Land Use Board: Amendments to the Soil Importation of Soil and Fill Materials

Possible 1st Reading June 5th Meeting

2019- An Ordinance of the Township of Hardwick, County of Warren, State of New Jersey Amending Section 12-2, Importation of Soil and Fill Materials, of Chapter XII, Soil and Removal, of the Hardwick Township Municipal Code.

DISCUSSION

Open Space Tax: Discussion on previous Wording on Referendum Question from 1998
Mr. Carrazzone would like to see the wording changed to include Historic Preservation that was removed on the 1988 Referendum questions. A question was asked about the definition of Passive/Active and the difference.

Mayor Duffy spoke about a request to use the Park for Field Hockey practice and games. He is still waiting for more information from the Coach. One of the issues at the Park is parking. Mr. Perry talked about the issue of not have fields for recreation.

PUBLIC COMMENTS:

A motion was made by Mr. Perry, seconded by Mr. Duffy and carried to open this portion of the meeting for comments from the Public.

Mrs. Rucereto, Sunset Lake Road talked about the letter she received from the Township Attorney regarding the Soil Importation Ordinance. She let the Committee know that they have been working with the ordinance that was adopted May 1st. Everyone that the Township knows that has been importing Soil has received the same letter according to Mayor Duffy. This Soil Importation Ordinance became effective as of May 11th and they were grandfathered up to that date.

Mr. Liccese talked about the Park and Wherele property behind the Municipal Building. The trail markers have been purchased and they will be up within the next week. There was a discussion on stewardship for the Park and trails.

Seeing there was no other public comments, a motion was then made by Mr. Carrazzone, seconded by Mr. Perry and carried to close this portion of the meeting to the Public

Committee Reports

Mr. Perry talked about the Wall of Honor for active and non-active military for Hardwick residents only. He also asked the Clerk to check on the internet speed at Townhall. IT should be 10meg or better. He will be on a conference call with CentruyLink.

Mr. Carrazzone had no reports for tonight's meeting.

Mr. Duffy reported that there will be a June meeting with DOT about the Rockwall on Route 80. The lease for the Vass House transfer is still on going. The Paulinskill River is now a Category 1 Stream which means it has extra protection. Desiree Dunn was appointed as the Grant Writer for Hardwick with a salary of \$800.00.

Executive Session: RESOLUTION

A motion was made by Mr. Perry, seconded by Mr. Duffy and carried to adopt the Resolution to go into Closed Session at 9:01PM.

RESOLUTION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
 - A. Personnel: Township Employee
 - B. Personal Issue

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 9:01PM

Present: Mr. Perry, Mr. Carrazzone, Mr. Duffy

Also Present: CPWM Tom Campbell, Attorney Richard Wenner and Township Clerk Judith Fisher

Time Out: 9:12PM

A motion was made by Mr. Perry, seconded by Mr. Carrazzone to come out of closed session at 9:12PM. Motion carried and unanimous.

Attorney Mr. Wenner noted that he met in closed session with the Committee and discussed two items: Personnel, DPW Township Employee and Clean Communities Grant. No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Motion was made by Mr. Perry, second by Mr. Carrazzone and carried to combine Mr. Campbell's stipend of \$4000.00 for CPWM into his base salary and to make Mechanic stipend of \$3023.16 a salary; motion to also include appointing Mr. Campbell as the Mechanic. Motion carried followed by a Roll Call:

Roll Call

Ayes: Mr. Carrazzone, Mr. Perry and Mayor Duffy

Nays: None

Abstentions: None **Absent:** None

Adjournment:

A motion was made by Mr. Perry, seconded by Mr. Carrazzone and carried to adjourn tonight's meeting of the Hardwick Township Committee at 9:14PM

Respectfully submitted,

Judith M. Fisher, RMC