

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

April 5, 2017

The monthly Business meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:36PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act":

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Hardwick Municipal Building. Mayor Perry then led the public in the pledge of allegiance.

Roll Call:

Present: Mayor James J. Perry, Deputy Mayor Kevin Duffy and Committeeman Alfred Carrazzone

Absent: None

Also present: Township Attorney Michael Lavery, CPWM Thomas Campbell and Township Engineer Ted Rodman, CMFO Christine Rolef, Municipal Clerk Judith Fisher

Absent: None

EXECUTIVE SESSION:

A motion was made by Mr. Duffy, seconded by Mr. Carrazzone and carried to adopt the Resolution to go into Closed Session at 6:37PM.

RESOLUTION

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
 - A. Personnel: Employee Stipends
 - B. Attorney/Client, Litigation - Andersen, Paulinskill Road

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 6:37PM

Present: Mr. Duffy, Mr. Carrazzone, Mayor Perry

Also Present: CPWM Thomas Campbell, Attorney Michael Lavery, Township Clerk Judith Fisher

Time Out: 7:21PM

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy to come out of closed session at 7:08PM. Motion carried and unanimous.

Let the record reflect that Mr. Campbell, CPWM and Mrs. Fisher, Municipal Clerk were asked to step out of the closed session at 6:38pm. Attorney Lavery will take the minutes for this closed session meeting.

At 6:45, Mr. Campbell and Mrs. Fisher were asked to come back into the closed session. Mrs. Fisher had an issued to take care of in the office and she was not present for the closed session.

Attorney Mr. Lavery noted that he met in closed session with the Committee and discussed two matters. No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Payment of the Bills:

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to authorize the payment of the bills in the amount of \$514,667.87.

Roll Call

Ayes: Mr. Carrazzone, Mr. Duffy, Mayor Perry

Nays: None

Abstentions: None **Absent:** None

Mr. Richard Campbell from Happiness is Camping talked to the Committee about a zoning issue at the Camp. He was in to speak with the Zoning Officer, George Boesze about getting zoning clearance for a roof extension to cover a 28' X 28' portion of the parking lot. Mr. Boesze felt that it was an expansion of a conditional use and that it should go before the Planning Board for their interpretation. There was a brief discussion between the Engineer, Ted Rodman and Attorney Mike Lavery on what Mr. Campbell was proposing to do. It was suggested that Mr. Campbell meet with Mr. Rodman to discuss this expansion to see if it indeed needs to go before the Planning Board.

Happiness is Camping on July 15, 2017 is doing a 5K Dash and Splash Race. The course starts at the entrance of the Camp on Sunset Lake Road to Spring Valley Road to Millbrook Road and returns finishing at the Camp. They are requesting a road closure for Sunset Lake Road and Spring Valley Road (County Route 659). The Camp has notified the County Engineer's office, but they will not move forward until the Township approves their request.

A motion was then made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve the 5K Dash and Splash Race, July 15, 2017 at Happiness is Camping. Motion carried and a voice vote was unanimous.

REPORTS

Mr. Rodman, Township Engineer: talked about the road opening, access to farm vehicles only that will be discussed at the next work meeting. Along with this possible change, Ted noted that there are several other portions of several ordinances that need to be corrected and/or updated. Ted will forward this information to the Township Attorney to incorporate in the draft ordinance for the farm vehicles.

Ted also reported that the bridge at East Crisman and Ward Road in Blairstown will be closed soon and that the traffic will be re-routed. This project will take about 3 to 6 months.

Mr. Campbell, CPWM: reported that Clean Up Week is scheduled for May 8th to May 13th. It will run the same as last year; noting that electronics will be collected but no Televisions. This will be noted in the notice.

Next was a discussion on a new loader, John Deere from Jasco. The Township will be joining another free Cooperative Pricing System through Educational Services Commission of New Jersey. He explained that in order to join, the Township needs to pass a resolution. The cost with all the attachments is \$115,193.43 with a warranty. The plans are to trade in the old loader or place it on Municipal Bid like we did for the pickup truck. After a brief discussion on funding, the Committee agreed to join the Cooperative Pricing System through Educational Services Commission of New Jersey.

A motion was made by Mr. Carrazzone, seconded by 6 Mr. Duffy and carried to join Cooperative Pricing System through Educational Services Commission of New Jersey. A voice vote was unanimous. This resolution will be memorialized at the May meeting.

Mrs. Christine Rolef, CFO: reviewed the monthly finance report along with the current bill list

Mr. Lavery, Twp. Attorney: Nothing new to report on at this time

Mr. Wolff, Retired Fire Warden: reported that he and Mr. Dunn attended a FireWise meeting. Mrs. Fisher reported that Eric Weber and John Cowie will be attending our May 3 meeting to do a presentation for FireWise.

Mrs. Fisher, Twp. Clerk reviewed correspondence

PROCLAMATION: National Poison Prevention Week, March 19 – 25, 2017

WHEREAS, Congress designated the third full week in March to be National Poison Prevention Week (NPPW) in 1961 and since then this week has helped to raise national awareness of the dangers of potentially poisonous medicines, household chemicals, and other substances; and

WHEREAS, poison centers across the country will focus the public's attention on identifying poisoning hazards at home as well as learning ways to prevent poisoning emergencies; and

WHEREAS, unintentional poisoning is the leading cause of unintentional injury death in New Jersey; and

WHEREAS, drug overdose deaths including prescription pain medicine and heroin remain at epidemic proportions for both New Jersey and the United States. According to the Centers for Disease Control and Prevention (CDC), the majority of drug overdose deaths (more than six out of ten) involve an opioid; and

WHEREAS, a poison is defined as anything that is taken in the wrong amount, in the wrong way or by the wrong person; and

WHEREAS, every poisoning is preventable! From the youngest to the oldest, all people and even pets are at risk; and

WHEREAS, although the majority of reported poison exposures involve children five (5) years old and younger; the majority of poisoning deaths occur in adults aged 20 to 59; and

WHEREAS, the New Jersey Poison Information and Education System (NJPIES), a division of the Department of Emergency Medicine of the New Jersey Medical School of Rutgers, The State University of New Jersey, provides expert advice, drug information, and poison prevention education to NJ residents through the 800-222-1222 Poison Help Hotline; and

WHEREAS, all services are free, confidential, multilingual and available 24 hours a day, 7 days a week, 365 days a year even during bouts of Mother Nature; and

WHEREAS, the public can contact a poison expert by calling (1-800-222-1222), chatting (www.njpies.org), or texting (8002221222@njpies.org); and

WHEREAS, consumers must be aware that e-cigarette devices, hookah pipes and liquid nicotine may contain very high doses of nicotine in enticing colors, aromas, and flavors – increasing the likelihood that small children and pets will focus their attention on them. These products pose serious risk of poisoning; and

WHEREAS, poison experts urge residents to use our services as a resource for poison and drug information instead of consulting the internet for information that may not be accurate; and

WHEREAS, we encourage all residents to program the Poison Help Line 800-222-1222 into home, office, and cell phones because a rapid response can make a difference in preventing serious injury and saving lives; and

WHEREAS, the use of poison centers services saves residents both time and money. Most cases are managed in the convenience of the caller's home, requiring no hospital visit; and

WHEREAS, NJPIES is also involved with the state's efforts in homeland defense, counter-terrorism, emergency preparedness and response, bio surveillance, and surveillance for clusters of poisonings and their sources (products, food and beverages, chemicals in the workplace and at home, environmental toxins, drugs and medicine, and animal and insect bites and stings);

NOW, THEREFORE, I, James J. Perry, Mayor of the Township of Hardwick, do hereby proclaim the week of March 19-25, 2017 as National Poison Prevention Week in New Jersey and encourage all citizens to pledge their commitment to ensuring the safety of themselves, their families, and their community.

PROCLAMATION: National Day of Prayer, May 4, 2017

WHEREAS, The 66th observance of the National Day of Prayer will be held on Thursday, May 4, 2017, with the theme "For Your Great Name's Sake, Hear Us, Forgive Us, Heal Us" based on Daniel 9th19, "O Lord, Listen! O Lord, forgive! O Lord, hear and act! For Our Sake, O my God"; and

WHEREAS, National Day of Prayer has been part of our national heritage since it was declared by the First Continental Congress in 1775 and the United States Congress in 1952 approved as a Joint Resolution, "That the President shall set aside and proclaim suitable day each year, other than a Sunday, as a National Day of Prayer, on which the people of the United States may turn to God in prayer and meditation at churches, in groups and as individuals" and

WHEREAS, The United States Congress, in 1998 by Public Law 100-307, as amended, establishes, "An act to provide for setting aside the first Thursday in May as the date on which the National Day of Prayer is celebrated", and

WHEREAS, Leaders and citizens of our communities, cities, states and nation are afforded the privilege of prayer with the joy of seeking divine guidance, strength, protection and comfort from Almighty God; and

WHEREAS, Recognition of love of God, we, citizens of the Township of Hardwick, treasure the freedom to gather in prayer, exercising reliance on God's power in the face of present challenges and threats, asking for his blessing on every individual of our city; and

NOW, THEREFORE, I James J. Perry, Mayor of the Township of Hardwick, do hereby proclaim, May 4, 2017, as a

DAY OF PRAYER

throughout the Township of Hardwick and I commend this observance to all of our citizens.

PROCLAMATION: Older Americans Month, May, 2017

Whereas, the month of May is traditionally designated Older Americans Month by the U.S. Department of Health and Human Services; and

Whereas, the theme for Older Americans Month 2017 is "Age Out Loud", emphasizing the ways older adults are living their lives with boldness, confidence and passion while serving as an inspiration to people of all ages; and

Whereas, Township of Hardwick includes older Americans who richly contribute to our community; and

Whereas, Township of Hardwick is committed to supporting older adults as they take charge of their health, explore new opportunities and activities, and focus on independence; and

Whereas, Township of Hardwick can provide opportunities to enrich the lives of individuals of all ages by:

- involving older adults in the redefinition of aging in our community;
- promoting home- and community-based services that support independent living;
- encouraging older adults to speak up for themselves and others; and
- providing opportunities for older adults to share their experiences.

Now therefore, Township of Hardwick does hereby proclaim May 2017 to be Older Americans Month.

Residents of all ages are encouraged to take time during this month to acknowledge older adults as influential and vital parts of our community.

RESOLUTIONS

A motion made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve Resolution **2017-23**. Motion carried and a voice vote was unanimous

2017-23: Cancelling the Balances General Capital Appropriations Ordinance 2014-05

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed; and,

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be used to payoff a portion of the related bond anticipation note.

NOW, THEREFORE BE IT RESOLVED, by the Committee of the Township of Hardwick that the following unexpended and dedicated balances of General Capital Appropriations be canceled:

<u>ORD.NO.</u>	<u>DATE AUTH.</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT CANCELLED</u>	
			<u>FUNDED</u>	<u>UNFUNDED</u>
2014-05	7/2/2014	Salt Shed and Various Road Resurfacing		\$60,000.00

Roll Call

Ayes: Mr. Carrazzone, Mr. Duffy, Mayor Perry

Nays: None

Abstentions: None **Absent:** None

2017 Municipal Budget: 2nd Reading and Public Hearing

Copies of the 2017 Municipal Budget were made available for the Public.

A motion made by Mr. Carrazzone, seconded by Mr. Duffy and carried moved to open this portion of the meeting to the Public for any questions on the Budget.

There were no questions from the Public on the Budget

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to close this portion of the meeting to the Public.

A motion was made by Mr. Duffy, seconded by Mr. Carrazzone and carried to adopt the 2017 Municipal Budget as presented tonight. Motion carried followed by a roll call:

Roll Call

Ayes: Mr. Carrazzone, Mr. Duffy, Mayor Perry

Nays: None

Abstentions: None **Absent:** None

RESOLUTION:

A motion made by Mr. Duffy, seconded by Mr. Carrazzone and carried to approve Resolution **2017-24**. Motion carried and a voice vote was unanimous

2017-24 Authorizing the Conveyance of a 1963 Galion Rubber Tire Roller to the Warren County Farmers Fair Association, Inc.

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-21.1 authorizes the conveyance by municipalities of personal property, not needed for public use, upon nominal consideration to certain organizations; and

WHEREAS, Warren County Farmers Fair Association, Inc. is a non-profit organization dedicated to the promotion and oversight of an annual agricultural fair; and

WHEREAS, the Township of Hardwick is the owner of a certain piece of personal property, a 1963 Galion Roller 9T15 (Serial No. 9P1263142), that is not needed for public use. The Township Committee has determined that it is in the best interest of the Township to convey the property to the Warren County Farmers Fair Association in order to promote recreational and agricultural activities; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hardwick, in the County of Warren, State of New Jersey, that the 1963 Galion Roller 9T15 (Serial No. 9P1263142) shall be conveyed to Warren County Farmers Fair Association for ONE DOLLAR (\$1.00) and NO CENTS.

BE IT FURTHER RESOLVED the conveyance is made subject to all applicable laws and ordinances of the State of New Jersey and the Township of Hardwick.

ORDINANCE: Discussion

2017-02 Salary Ordinance 2017 & Increasing Stipends for CPWM & Township Clerk
Mayor Perry requested that his be hold over to the next work meeting for further discussion.

OLD BUSINESS:

Municipal Website:

Hardwick House (Red Mill):

Paulinskill Road: Update:

Mayor Perry noted that these items will be off the agenda and will be bought back when there is any update to report on

NEW BUSINESS:

Happiness is Camping: 5K Dash and Splash, July 15, 2017, 10:00am Road Closure Request
Discussed earlier in the meeting

Camp Ralph Mason (YMCA): Shooting Range Approval, Fee Paid

Zoning Officer, George Boesze has approved the renewal of their Range Permit.

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve Camp Ralph Mason (YMCA) Shooting Range Permit. Motion carried and a voice vote was unanimous.

Discussion:

Field Openings: for access to Farm Vehicles Only

Discussion will be held at the next Work Meeting

Forming a Land Use Board: Mayor Perry noted that this has been discussed at the Planning Board level. The Attorney has drafted an ordinance forming this Board and this will be forwarded to the Committee for review and first reading at the May 3rd meeting.

Ted Rodman, Engineer: Stormwater Management This item will be on the next Work Meeting for further discussion

Verizon Wireless: Requesting permission to locate and operate in the Township Right of Way
No update at this time

APPROVAL OF THE MINUTES:

Monthly Meeting: March 2, 2016, March 22, 2016, April 6, 2016

2016 Executive Sessions (HOLD APPROVAL)

Motion was made by Mr. Duffy, seconded by Mr. Carrazzone and carried to approve these minutes as corrected. Motion carried and a voice vote was unanimous.

The Committee requested that the 2016 Executive Sessions minutes be held to the May meeting.

PUBLIC COMMENTS:

A motion was made by Mr. Duffy, seconded by Mr. Carrazzone and carried to open this portion of the meeting for comments from the Public.

Mr. Bill Hughes mentioned that Best Buy might be taking old TV's and monitors to recycle.

A motion was made by Mr. Duffy, seconded by Mr. Carrazzone and carried to close this portion of the meeting to the Public.

COMMITTEE REPORTS

Committeeman Carrazzone: No report at this time

Committeeman Duffy: No report at this time

Committeeman Perry: Has been asked to join the Governor's campaign to fight heroin and opioids.

Adjournment:

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to adjourn tonight's meeting of the Hardwick Township Committee at 8:27PM

Respectfully submitted,
Judith M. Fisher, RMC