

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

**March 1, 2017**

The monthly Business meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:30PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act":

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Hardwick Municipal Building. Mayor Perry then led the public in the pledge of allegiance.

**Roll Call:**

**Present:** Mayor James J. Perry, Deputy Mayor Kevin Duffy and Committeeman Alfred Carrazzone

**Absent:** None

**Also present:** Township Attorney Michael Lavery, CPWM Thomas Campbell and Township Engineer Ted Rodman, CMFO Christine Rolef, Municipal Clerk Judith Fisher

**Absent:** None

**EXECUTIVE SESSION:**

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to adopt the Resolution to go into Closed Session at 6:32PM.

**RESOLUTION**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
  - A. Personnel: Employee Stipends
  - B. Attorney/Client: Zoning Board of Adjustment
  - C. Contractual: Web Site
  - D. Pending Litigation, Anderson, Paulinskill Road

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 6:32PM

Present: Mr. Duffy, Mr. Carrazzone, Mayor Perry

Also Present: CPWM Thomas Campbell, Attorney Michael Lavery, Township Clerk Judith Fisher

Bd. of Adjustment Members, Chairman William Hughes and Vice Chairwoman Jodi Butler

**Time Out:** 7:21PM

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy to come out of closed session at 8:35PM. Motion carried and unanimous.

Let the Record reflect that a Closed Session discussion for Anderson, Paulinskill was not needed tonight and there was no discussion on this matter in closed session.

Attorney Mr. Lavery noted that he met in closed session with the Committee and discussed three matters. No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

**Payment of the Bills:**

**A motion** was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to authorize the payment of the bills in the amount of \$194,811.70. Noted that the bill for H.T. Lyons for \$1572.15 will be pulled from the bills list tonight.

**Roll Call**

**Ayes:** Mr. Carrazzone, Mr. Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None      **Absent:** None

**REPORTS**

**Mr. Rodman, Township Engineer:** reported that there will be a pre-construction meeting with the Count regarding the paving of Route 521 next week. This project should be finished by May 14<sup>th</sup>. He also discussed the Stormwater Management plan and the need for a coordinator. He has someone in mind that would work on this for time and material. Next week he will be meeting with the Zoning Officer, George Boesze for a site inspection at the home on Birch Ridge Road.

**Mr. Campbell, CPWM: stated** that he had an inquiry on the old rubber tire roller that has been sitting in the backyard for some time. Mr. Frank VanHorn was interested in the Township donating it for the Warren County Fair. They will come with a trailer to pick it up. The Committee agreed to donate this 1963 Gallion rubber tire roller to them. Mr. Lavery asked Tom to provide me with a description and serial number so that he can do the resolution for next meeting.

**Mrs. Christine Rolef, CFO:** let the Committee know that next month she will have a resolution to authorizing the cancelling of the balances in the General Capital Appropriations Ordinance 2014-05. According to the Auditor, this must be done prior to the 2<sup>nd</sup> reading and public hearing for the 2017 Municipal Budget, which is scheduled for the April 5<sup>th</sup> meeting.

**Mr. Lavery, Twp. Attorney** let the Committee know that he had a call from BPU regarding the Concord Energy Co-op contract. He will check with the Attorney for Fredon Township.

**Mrs. Fisher, Twp. Clerk** review correspondence

The Clerk received a memo from the Planning Board regarding to the Boy Scouts of America application that was incorrectly sent to the Tax Assessor David Gill. They are seeking a site plan approval for a new Trading Post. This was discussed and the Committee will grant a waiver.

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to acknowledge that the Certified Notice for the above was incorrectly sent to the Hardwick Township Tax Assessor David Gill in error. After reviewing this information, the Hardwick Township Committee has granted a waiver of the 10 day required notification so that the Planning Board can go ahead with the hearing on March 9<sup>th</sup>. A voice vote was unanimous.

**Discussion:** Township Web

Mr. Duffy spoke about this topic noted that he has done a lot of research on the Companies out there. City Connect who does the League web is interested in sending a proposal for Hardwick. They are local and Mr. Duffy has invited them to our next Work Meeting, March 15<sup>th</sup>. After listening to their proposal, Mr. Duffy is hoping that the Committee can make a decision then.

## **RESOLUTIONS**

A motion made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve Resolution 2017-17. Motion carried and a voice vote was unanimous

### **2017-17 AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 1, 2016 THROUGH SEPTEMBER 20, 2021**

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, board of education, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, the Township of Hardwick desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to renew its membership in the MCCPC for the period of October 1, 2016 through September 30, 2021.

BE IT RESOLVED, by the Township of Hardwick, County of Warren, State of New Jersey as follows:

1. Township Committee of the Township of Hardwick hereby authorize the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lean Agency dated October 1, 2016 pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is for renewal of membership in the MCCPC for a five (5) year period from October 1, 2016 through September 30, 2021.
2. The Hardwick Township Clerk is hereby directed to submit a copy of this Resolution, along with an executed Agreement, to Randolph Township Lead Agency of the MCCPC
3. This Resolution shall take effect immediate upon final passage according to law

4. All appropriate Hardwick Township Officials are authorized and directed to perform all required acts to affect the purpose of this Resolution

**2016 – 2021 Morris County Cooperative Pricing Council Agreement**

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to authorize the Mayor is sign the above agreement. Motion carried and a voice vote was unanimous.

A motion made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve Resolution 2017-18. Motion carried and a voice vote was unanimous

**2017-18 Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Overlay of Birch Ridge Road project.**

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of Hardwick formally approves the grant application for the above project,

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Overlay of Birch Ridge Road-Section-00623 to the New Jersey Department of Transportation on behalf of Hardwick.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of Hardwick and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Township Committee of the Township of Hardwick on this 1<sup>st</sup> day of March, 2017.

A motion made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve Resolution 2017-19. Motion carried.

**2017-19 RESOLUTION OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY SETTING THE OPEN SPACE TAX TO ONE (1) CENTS IN ACCORDANCE WITH THE ORDINANCE PREVIOUSLY PASSED BY THE TOWNSHIP COMMITTEE.**

WHEREAS, the Township Committee's Open Space Tax was previously set at three (3) cent, and

WHEREAS, a referendum was placed on the ballot authorizing the Township to increase the Open Space Tax from one (1) cent up to three (3) cents, and

WHEREAS, the Open Space Tax referendum passed, and

WHEREAS, the Township Committee passed an Ordinance permitting the Open Space Tax to be set from one (1) cent up to three (3) cents, and

WHEREAS, the Township Committee has determined that one (1) cent is the amount to be raised for this year.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hardwick that the Open Space Tax shall be set at one (1) cent for the calendar year January 1, 2017 through December 31, 2017.

**Roll Call**

**Ayes:** Mr. Carrazzone, Mr. Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None     **Absent:** None

A motion made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve Resolution 2017-20. Motion carried

**Introduction of the 2017 Municipal Budget: Resolutions**

**2017-20 2017 Municipal Budget**

WHEREAS, the Township of Hardwick is holding a meeting on March 1, 2017, for the purpose of introducing the 2017 Municipal Budget and conducting other matters; and,

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Hardwick, Warren County, New Jersey, that the Township of Hardwick hereby petitions the Director of the Division of Local Government Services that the 2017 Local Municipal Budget be introduced and approved on March 1, 2017.

**2017 HARDWICK TOWNSHIP MUNICIPAL BUDGET**

Surplus anticipated general revenues	\$ 148,346.00
Total Miscellaneous revenue	265,815.00
Receipts from Delinquent Taxes	96,000.00
Local Property Taxes	<u>726,943.00</u>
Total General Revenues	\$ <u>1,237,104.00</u>

Total Operations

Salaries and Wages	\$ 305,345.00
Other Expenses	409,510.00
Capital Expenditures	150,000.00
Debt Service	109,775.00
Statutory Expenditures	61,488.00
Reserve for Delinquent Taxes	<u>200,986.00</u>
Total 2017 Municipal Budget	\$ <u>1,237,104.00</u>

2017 Municipal Tax Rate (Estimated) \$0.4619

**Roll Call**

**Ayes:** Mr. Carrazzone, Mr. Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None     **Absent:** None

A motion made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve Resolution 2017-21. Motion carried

**2017–21 Special Items of Revenue Anticipated**

WHEREAS, the 2017 Local Municipal Budget was introduced on the 1st day of March, 2017; and,

WHEREAS, during the fiscal year 2017 the Township of Hardwick has been allocated a state grant for various programs in the amount of \$32,541.

NOW, THEREFORE BE IT RESOLVED, that petition be made herewith to the Director of the Division of Local Government Services that the 2017 Local Municipal Budget include a special item of revenue under the heading of "**Special Itemsof**

**General Revenue Anticipated with Prior Written Consentof Director of Local Government Services–Public and Private Revenues Offset with Appropriations:"**

Clean Communities Program–2017	\$ 10,167.00
Clean Communities Program–2016Unappropriated	1,279.00
Recycling Tonnage Grant–2016Unappropriated	2,979.00
Recycling TonnageGrant	<u>18,116.00</u>

**\$ 32,541.00**

**Roll Call**

**Ayes:** Mr. Carrazzone, Mr. Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None     **Absent:** None

A motion made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve Resolution 2017-22. Motion carried

**2017–22Special Items of Revenue Anticipated**

WHEREAS, the 2017 Local Municipal Budget was introduced on the 1st day of March, 2017; and,

WHEREAS, during the fiscal year 2017 the Township of Hardwick will receive revenue for various other special items in the amount of \$72,000.00

NOW, THEREFORE BE IT RESOLVED, that petition be made herewith to the Director of the Division of Local Government Services that the 2017 Local Municipal Budget include a special item of revenue under the heading of "**Special Itemsof General RevenueAnticipatedwithPrior**

**Written Consentof Director of Local Government Services–Other Special Items:**

Alina Lodge In Lieu Payments	\$ 22,000.00
Cell Tower Revenue	<u>50,000.00</u>

**\$ 72,000.00**

**Roll Call**

**Ayes:** Mr. Carrazzone, Mr. Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None     **Absent:** None

**ORDINANCE: 1<sup>st</sup> Reading**

**2017-02 Salary Ordinance 2017**

The Committee requested to hold the introduction as there are still some questions regarding stipends for Mr. Campbell, CPWM and Mrs., Fisher, Municipal Clerk. The Clerk was asked to place this on the March 15 Work Meeting.

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to give the Township Engineer and Township Attorney also the 3% raise. Motion carried

**Roll Call**

**Ayes:** Mr. Carrazzone, Mr. Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None      **Absent:** None

**OLD BUSINESS:**

**Hardwick House (Red Mill):** No update tonight

**Paulinskill Road: Update:** No update tonight. Mr. Lavery noted that the Township has not had a response from Mr. Anderson's Attorney, Mr. Roger Thomas.

**NEW BUSINESS:**

**Professional Service Contract:** 2017 Township Engineer Ted Rodman

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve the Professional Service Contract for Township Engineer Ted Rodman for the year 2017 and to authorize the Mayor to sign. Motion carried and a voice vote was unanimous

**Professional Service Contract:** 2017 Township Attorney Michael Lavery

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve the Professional Service Contract for Township Attorney Michael Lavery for the year 2017 and to authorize the Mayor to sign. Motion carried and a voice vote was unanimous

**Discussion:**

**Township Web:** Mayor asked that this item be placed on the next Work Meeting, March 15, 2017 for further discussion.

**Ted Rodman, Engineer:** Stormwater Management This item will be on the next Work Meeting, March 15, 2017 for further discussion

**Right to Know:** Rullo & Juillet Associates, Fee for Service 2016-2017 \$1275.00

A motion made by Mr. Carrazzone, seconded by Mr. Duffy and carried to award the contract to Rullo & Juillet for the Right to Know 2016-2017 survey. Motion carried.

**Roll Call**

**Ayes:** Mr. Carrazzone, Mr. Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None      **Absent:** None

**APPROVAL OF THE MINUTES:**

**Monthly Meeting:** November 2, 2016 & Executive Session

**Monthly Meeting:** December 7, 2016 & Executive Session (2)

**Motion** was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to approve these minutes as corrected. Motion carried and a voice vote was unanimous.

**PUBLIC COMMENTS:**

**A motion** was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to open this portion of the meeting for comments from the Public.

Mr. Joe Liccese had questions about the following properties: Raisch property on Maines Lane and also Slabtown Creek Park.

**A motion** was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to close this portion of the meeting to the Public.

**COMMITTEE REPORTS**

**Committeeman Carrazzone:** No report at this time

**Committeeman Duffy:** No report at this time

**Committeeman Perry:** Has been asked to join the Governor's campaign to fight heroin and opioids.

**Adjournment:**

A motion was made by Mr. Carrazzone, seconded by Mr. Duffy and carried to adjourn tonight's meeting of the Hardwick Township Committee at 8:20PM