

**HARDWICK TOWNSHIP PLANNING/LAND USE BOARD  
MARCH 14, 2019**

There was the reorganization and regular meeting of the Hardwick Township Planning/Land Use Board on Thursday, March 14, 2019. The meeting was called to order at 7:19 p.m. by Attorney Glenn Gavan. He led the Board in the Pledge of Allegiance and he stated that proper notice of this meeting has been given in compliance with the "Open Public Meetings Act". He then administered the oath of office to: Mayor Duffy, Mr. Lovell, Mr. Fisher, Ms. Gold, and Mr. Hughes.

**ROLL CALL:**

The following Planning Board Members were present: Mayor Kevin Duffy, Jim McKim, John Lovell, Lori Gold, Alt. #2 Cynthia Caffrey, Edwin Fisher, Alt. #1 William Hughes, and Fred Butcher. Board Members absent: Alfred Carrazzone, Richard Ohl, and Dan Rivara.

**REORGANIZATION:**

**Election of Chairman**

Attorney Gavan called for nominations for Chairman. Mr. Lovell made the motion to nominate Jim McKim. Motion seconded by Mr. Hughes. Attorney Gavan asked if there were any other nominations. With there being no other nominations, the nominations were closed. In a roll call vote, all were in favor of electing Jim McKim as Chairman.

**Election of Vice Chairman**

Chairman McKim asked that the nomination for Vice Chairman be held at this time. He stated that Mr. Hughes has agreed to be Vice-Chairman; however, he is an Alternate and Mayor Duffy stated that he will be moved to the Class IV vacant position at the next Township Committee. The Board agreed to defer the election of the Vice Chairman to the next Board meeting.

**Appointment of Board Professionals**

Chairman McKim made the motion to appoint Ted Rodman as the Board Engineer. Motion seconded by Mayor Duffy. In a roll call vote, all were in favor.

Chairman McKim made the motion to appoint Glenn Gavan as the Board Attorney. Motion seconded by Mr. Fisher. In a roll call vote, all were in favor.

Chairman McKim made the motion to appoint Fred Heyer as the Board Planner. Motion seconded by Mr. Fisher. In a roll call vote, all were in favor.

**Appointment of Board Secretary**

Mr. Fisher made the motion to appoint Alfia Schemm as the Board Secretary. Motion seconded by Mr. Hughes. In a roll call vote, all were in favor.

**Designation of Meeting Dates, Time and Place**

Chairman McKim made the motion to designate the 2<sup>nd</sup> Thursday of the month as the Board Meeting dates, commencing at 7:00 p.m., at the Hardwick Township Municipal Building. Motion seconded by Mr. Fisher. In a voice vote, all were in favor.

**Designation of Official Newspapers**

Mr. Hughes made the motion to designate the NJ HERALD and EXPRESS TIMES, as the official newspapers, the same as the Governing Body. Motion seconded by Mr. Fisher. In a voice vote, all were in favor.

**MINUTES APPROVED:**

Copies of the minutes of the meeting of August 9, 2018, were distributed to all Board Members prior to the meeting.

Mr. Lovell made the motion to approve the minutes of August 9, 2018. Motion seconded by Mr. Fisher. In a voice vote, all were in favor.

**OTHER BUSINESS:**

**Soil Importation Discussion**

Ordinance documentation was distributed prior to the meeting along with a revision distributed this evening. Mayor Duffy described the current issues with soil importation that is occurring within the area and within the Township. Additional documentation was also distributed. The Board discussed the draft Ordinance at great length and the following issues were discussed: providing a grading plan/contour plan; penalty provisions; soil samples; establishing a \$150.00 initial escrow; blackout hours; time

limit/sunset provision for each permit and renewal fee; striking the Note at the end of 12-2.4 a; the authority to require additional escrow; and site plan and drainage plan review. The Board also discussed the enforcement of the conditions and having the Governing Body review the penalty provisions. They also discussed contaminated and/or hazardous soils. Chairman McKim questioned the definition of "Fill Material", which was discussed with the Board. Board Attorney Gavan can prepare a memo with the suggested modifications/recommendations as discussed this evening.

Mr. Fisher made the motion to authorize Board Attorney Gavan to prepare a memo recommending the suggested modifications. Motion seconded by Mr. Lovell. In a voice vote, all were in favor.

**OPEN TO THE PUBLIC:**

The meeting was opened to the public.

Township Clerk Fisher supported the proposed hours of operation.

The meeting was closed to the public.

**BILLS:** The following vouchers were submitted for payment:

Ted Rodman - General	266.00
Glenn Gavan - General	264.00
NJ Planning Officials-Yearly Dues	325.00

Mr. Hughes made the motion to approve the vouchers. Motion seconded by Mr. Fisher. In a roll call vote, all were in favor.

Chairman McKim then questioned his reimbursement for the retirement of Walter Ribitzki. Mayor Duffy stated that he will look into it with the CFO.

**ADJOURNMENT:**

In a motion made and seconded, the meeting adjourned at 9:05 p.m. All were in favor.

Respectfully Submitted:

Alfia Schemm  
Board Secretary  
5/9/19